WHAT WILL YOUR SUPPORT LEVEL BE? FIND IT OUT!

Support levels are determined based on the total amount of the contribution towards ESID22. The total contribution can consist of either satellite symposium package chosen or/and the sum of all your selected individual items (e.g. promotional opportunities, exhibition space, etc.)

Tailored packages can be arranged to suit your objectives. Please do not hesitate to contact me to discuss your needs.

Sherwin Gentle – Industry & Sales Associate
Email: sgentle@kenes.com
TEL: +31 20 763 01 08

The benefits below are in addition to those outlined under each individual sponsorship option purchased.

<table>
<thead>
<tr>
<th>PLATINUM</th>
<th>GOLD</th>
<th>SILVER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plenary Sponsored Symposium</td>
<td>Parallel Sponsored Symposium</td>
<td>Parallel Sponsored Symposium</td>
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<tr>
<td>90 Min</td>
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<tr>
<td>[Time Slot 1]</td>
<td>[Time Slots 5, 6]</td>
<td>[Time Slots 3, 4]</td>
</tr>
<tr>
<td>Wednesday 12 October 2022, Time 15:00 – 16:30</td>
<td>Friday 14 October 2022, Time 12:15 – 13:45</td>
<td>Thursday 13 October 2022, Time 19:00 – 20:30</td>
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<tr>
<td>[Time Slot 2]</td>
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<tr>
<td>Thursday 13 October 2022, Time 12:15 – 13:45</td>
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<tr>
<td>10 Registrations</td>
<td>8 Registrations</td>
<td>3 Registrations</td>
</tr>
<tr>
<td>84 SQM Exhibit Space</td>
<td>42 SQM Exhibit Space</td>
<td>36 SQM Exhibit Space</td>
</tr>
<tr>
<td>1 Advertisement – Mobile App</td>
<td>1 Advertisement – Mobile App</td>
<td>1 Advertisement – Mobile App</td>
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<tr>
<td>1 Mailshot (Exclusive)</td>
<td>1 Mailshot (Exclusive)</td>
<td>1 Mailshot (Shared)</td>
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<tr>
<td>1 Push Notification</td>
<td>1 Push Notification</td>
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</tbody>
</table>
INDUSTRY SYMPOSIA TIMETABLE

Per meeting day

<table>
<thead>
<tr>
<th>Wednesday 12 Oct 2022</th>
<th>Thursday 13 Oct 2022</th>
<th>Friday 14 Oct 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>[Slot 1]</td>
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<td>[Slot 5 &amp; Slot 6]</td>
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<tr>
<td>Time 19:00 – 20:30</td>
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<tr>
<td>[Slot 3 &amp; Slot 4]</td>
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</tbody>
</table>

EDUCATIONAL SUPPORT OPPORTUNITIES

Medical education plays an important role in the quality of healthcare delivered across the globe. Physicians, researchers, scientists and other healthcare professionals are increasingly challenged to maintain their knowledge, skills and abilities within their respective professions. By providing an educational grant in support of the educational opportunities below, you will make a vital contribution to these efforts and support better patient outcomes.

All educational grants are managed in compliance with relevant CME accreditation criteria and industry compliance codes. In order to ensure independence of all CME accredited elements, companies providing grants may not influence the topic, speaker selection, or any other aspect of the content or presentation. No promotional, commercial, or advertising materials may be included in the following opportunities. All support will be disclosed to participants.

*All grants are managed in compliance with relevant accreditation and industry compliance criteria.*

**Medical Educational Grant**

Independent educational grants, dedicated to the educational mission of the Annual Meeting, are appreciated and important to the Meeting’s success.

- Hands off support, no influence over any scientific/education content
- Support will be acknowledged in the Industry Support and Exhibition section of the program guide, on the event website and application, and with signage during the event.

**Participation Grants**

As a trusted partner, Kenes Group will take on the responsibility for indirect sponsorship for ESID 2022. The industry will entrust the Kenes Group and provide educational grants directly, and Kenes Group will be responsible for participants (HCPs) pre-selection.
Educational Participation Grants of any amount are appreciated and important to the success of ESID 2022. Recipients (HCPs) will need to fulfil the criteria specified by ESID in order to be eligible to apply for an educational participation grant. Accepted grant recipients will be contacted by the Meeting Secretariat.

- Support will be acknowledged in the Industry Support and Exhibition section of the program guide, on the meeting website and application, and with signage during the event.

USB sticks
The thumb drive will contain all of the scientific abstracts.
- Exclusive advertisement in the USB Stick.
- Support will be acknowledged in the Industry Support and Exhibition section of the program guide, on the event website and application, and with signage during the event.

E-Posters
Kenes e-Posters are a unique combination of scientific posters and interactive content. An e-Poster is an electronic version of the traditional paper poster and is shown at dedicated digital stations at the event.

E-Posters create unique networking and engagement opportunities, generate participants’ interest, and are good exposure for authors. The highly trafficked e-Poster terminals, located in prime locations allow attendees to access the electronic presentations easily and conveniently.

E-poster support includes:
- Signage at the entrance to the e-Poster area with “Supported by...” and a company logo only
- Signage, “Supported by...” and a company logo only on each individual e-poster station OR on the “sail”.
- Support will be acknowledged in the Industry Support and Exhibition section of the program guide, on the meeting website and application, and with signage during the event.

Mobile App
The Mobile App engages attendees with personalized planning tools and real-time event updates. The App transforms smartphones, tablets, and laptops into tools for active meeting participation and makes it easy for participants to access meeting information to connect with speakers and colleagues. The App includes the scientific program, abstracts, speaker information, participant lists, the rating/voting system for sessions and speakers, and a personalized scheduler. The App can be downloaded from the Apple App Store and Google Play.

Meeting App sponsorship support includes:
- Supporter acknowledgement on the splash/pop-up screen of the App: “Supported by: company name/logo” (product logo not permitted)
- 2 “push notifications” included in the sponsorship package
- Support will be acknowledged in the Industry Support and Exhibition section of the program guide, on the event website and application, and with signage during the event.
Web Capturing: Sessions/ Webcasting
The ability to attend all conferences, or even all session at a given conference, is impossible for the busy medical professional. Webcasting provides a means of sharing knowledge and learning opportunities beyond the dates of the actual event and thus serves a vital educational need. Materials are saved locally, but at the same time, can be distributed over the web to viewers around the world via a robust cloud server. Viewers can access the broadcasts using PCs, tablets, or smartphones live (as streamed video) or later, as on-demand webcasts.

Kenes offers two types of webcasting options:*

- Video includes a video screen of the speaker during the session, PowerPoint slides (in sync with the speaker), and audio.
- Digital Imaging includes PowerPoint slides with audio.
- Support will be recognized on the home screen with “Supported by…” and a company logo only
- Support will be acknowledged in the Industry Support and Exhibition section of the program guide, on the meeting website and application, and with signage during the event.

*Webcasted sessions to be designated by the Meeting Planning Group. Supporters will have no influence on content. ISBD retains the copyright of all of the enduring materials in all media formats arising from the main meeting, including the use and distribution rights for webcasting of all conference accredited programming.

Please note that it is the Exhibitors'/ Supporters' responsibility to comply with the local authority's regulations, EFPIA (European Federation of Pharmaceuticals Industries & Associations) http://www.efpia.org, Medtech Europe (represents Medical Technology industry) http://www.medtecheurope.org/ and IFPMA (International Federation of Pharmaceutical Manufacturers & Associations) www.ifpma.org Code of Practice on the promotion of medicines. Failure to comply with these regulations may not be used as a ground to declare the contract void. Failure to comply with the rules and regulations will not expose the Organiser to any suits, demands by the Exhibitor/Supporter or any other third party.

NOTES:*All pictures are illustrations only.

Pre-meeting teaser
Sponsors will be offered a dedicated web page including a 4 min video on the official Meeting Website.

- Opportunity for sponsors to connect with attendees before the Meeting days and create anticipation with a pre-event promotional video/web page hosted by Meeting Organisers.
- Product advertising is not permitted.
- Note: All pages are subject to review by the Scientific Committee.
ADVERTISING OPPORTUNITIES

**Advert on Twitter Wall**
A large screen will appear in a main area of the meeting centre showing all social media interactions that include the Meeting hashtag #ESID2022.

- Your company advert will be shown on the social media plasma screen in a loop with the social media interactions and other companies’ adverts.
- Content of the advert subject to the approval by the Meeting Scientific Committee.
- Support will be recognised in the Industry Support and Exhibition section of the programme, on the meeting website and mobile application and with signage during the event.

**Mini Programme (Sole Supporter)**

- Support will be acknowledged on inside back cover as: “Supported by...” and a company logo only
- Support will be acknowledged in the Industry Support and Exhibition section of the program guide, on the meeting website and application, and with signage during the event.

**Advert In the ESID General Mailshot**
- Supporter has the opportunity to add a A5 image advert in the general meeting mailshot.
- Advert is subject to review by the ESID Executive Office and ESID 2022 - Scientific Committee

**Promotional Mailshot - (Exclusive)**
Gain additional exposure for your Symposium, company or exhibition booth by sending out a Mail Blast to the pre-registered delegates who have agreed to receive promotional material, at a date and time coordinated with the Meeting Organiser.

- Exclusive: Mail blast will be exclusive for the supporting company. The designed mail blast (html format with Kenes design requirements) and the preferred “Subject” to be provided by the Supporter and subject to receipt by 6 weeks prior to the Meeting. “From” field will be ESID 2022

- In the case where the supporter cannot provide a compliant HTML file, they may provide an image and it will be coded to HTML for an additional charge of € 250. Content received after the deadline may be processed for an additional fee of € 500.

*Industry Support Disclosure – will be added to all mailshots*
This event is supported, in part, by funding from industry. All support is managed in strict accordance with CME/CPD accreditation criteria and standards for commercial support. Industry Sponsored Symposia are organized by industry and not included in the main event CME/CPD credit offering.
Post Meeting Mailshot
Gain additional exposure for your industry session available in the meeting platform by sending out a post-Meeting Exclusive Mail Blast to registered delegates who have agreed to receive promotional material, at a date and time coordinated with the Meeting Organiser.

- Mail blast will be exclusive for the supporting company. The designed mail blast (html format with Kenes design requirements) and the preferred “Subject” to be provided by the Supporter. “From” field will be ESID 2022.
- In the case where the supporter cannot provide a compliant HTML file, they may provide an image and it will be coded to HTML for an additional charge of € 250. Content received after the deadline may be processed for an additional fee of € 500.

Industry Support Disclosure – will be added to all mailshots
This event is supported, in part, by funding from industry. All support is managed in strict accordance with CME/CPD accreditation criteria and standards for commercial support. Industry Sponsored Symposia are organised by industry and not included in the main event CME/CPD credit offering.

Mobile Push Notification
- One “push notification” sent to all participants* onsite through the mobile app, to be coordinated with Meeting Organiser.
- Specifications will be provided by the Meeting Organiser.
- *Only for those participants who have opted to receive such information.
PROMOTIONAL & ADVERTISING OPPORTUNITIES

Plenary/Parallel Satellite Symposium

- Opportunity to organise an Official Non-CME Industry Session in a Plenary Hall or Parallel Hall, up to 90 minutes (Program subject to the approval by the ESID Scientific Committee).
- Includes hall rental, standard audio/visual equipment, and display table.
- Permission to use the phrase “Official Industry Symposium of ESID 2022”.
- Sponsored Symposia Programs will be included in a designated industry section of the Final Programme (subject to receipt by publishing deadline).
- Time Slots: as per support allocation.
- Industry sessions will be clearly indicated in the meeting timetable/Programme as: “Industry Session” not included in the main event CME/CPD credit offering”.
- Support will be acknowledged in the Industry Support and Exhibition section of the program guide, on the meeting website and application, and with signage during the event.

The supporting company in addition to the support fee must cover all speakers’ expenses including:
- Registration fee
- Accommodation
- Travel expenses

This also applies in the case where the speakers have already been invited by the Meeting. In this case, the company will support the number of nights as per Meeting policy.

Product Theatre

Meet with attendees and key decision makers to share your new research outcomes, discuss your clinical protocols, and conduct product demonstrations of your new products and services. Product Theatre sessions are 20 minutes in length and will be held in a designated area in the virtual and/or physical exhibition hall.

Product Theatres provide a high value educational opportunity for hosts to reach engaged healthcare professionals. These sessions deliver a platform to gather and discuss issues on patient education, specific products and therapeutic areas.

Located in the Exhibition hall, the Product Theatre provides an opportunity to:

- Highlight and demonstrate new and existing products.
- Provide up-to-date research findings.
- Give product details in-depth.
- Demonstrate products.
- Support will be acknowledged in the Industry Support and Exhibition section, on the event website, virtual platform and mobile application.
Hospitality Suites / Meeting rooms
- An opportunity to rent a room at the Meeting venue that may be used as a Hospitality Suite or Meeting Room.
- Supporter will be able to host and entertain their guests throughout the Meeting.
- Supporters will have the option to order catering and AV equipment at an additional cost.
- Hospitality provided will be in compliance with all relevant industry codes and compliance guidelines.
- Opportunity to brand the hospitality suite.
- Acknowledgement on directional signage outside suite.

Lanyards
Opportunity to place company logo on the lanyards. The Organising Committee will select the type and design of the lanyards. The support entitlements are as follows:
- Supporter’s logo to be printed on the lanyards.
- Support will be acknowledged in the Industry Support and Exhibition section of the program guide, on the meeting website and application, and with signage during the event.

Bags (eco-friendly + provided In Kind)
Supporter will provide Meeting bags.
- The bag will bear the Supporter’s logo and the ESID Meeting logo
- Support will be acknowledged in the Industry Support and Exhibition section of the program guide, on the meeting website and application, and with signage during the event.
- The bag must be approved by the ESID22 Organising Committee in advance.

Notepads and Pens (eco-friendly + provided in kind)
Supporter will provide funding for the Notepads & Pens for the participants.
- Notepads & Pens will bear the ESID Meeting logo and the Supporter’s company logo and will be distributed in the participants’ Meeting bags.
- Support will be acknowledged in the Industry Support and Exhibition section of the program guide, on the event website and application, and with signage during the event.

Reusable Hygienic Mask NEW!
Reusable hygienic mask with integrated neck band in elastic material, for easy and comfortable portability. At the same time, it provides quick and easy access to the mask when it’s needed to use it.
- Reusable masks will be available for all participants during the Meeting days.
- Sponsor will have the possibility to add the company’s logo to the face mask.
- Print is only possible with one solid pantone colour on one face side (max 60 x 50mm)

Mask Specifications:
- Made of cotton and polyester double layer, with inside layer in matching colour.
- Fabric processed with HeiQ Viroblock NPJ03 technology, a high efficiency treatment proven to neutralize bacteria and viruses, COVID-19 included, with OEKO-TEX Class I certification.
- Certified by EU Notified Body and manufactured according to UNE 0065 specification.
- Finishing and durability according to the CWA 17553 standard.
- Treatment properties analysed according to ISO 20743 and ISO 18184.
Aditive HeiQ Viroblock NPJ03, certified as safe and sustainable, all components with cosmetic grade, bio-based and recycled.

Bacterial filtration efficiency: ≥ 90%. Highly resistant, up to 25 washing cycles.

**Mask Case**

Face mask case in resistant PP material with a solid finish, in a matt white tone. Ideal for the portability and protection of all types of masks and for the creation of sets with varied hygienic products. Easy to disinfect after each use.

- Mask cases will be available for all participants during the Congress days.
- Sponsor will be able to brand the case with the company’s logo.
- Print is possible with a full colour digital print on one side (max 80 x 45mm).
- Size of the case: 19x 1.2 x 10.5 cm. Colour: white.

**Key Ring**

Hygienic, antibacterial and anti-contact safety key ring, made of resistant ABS with a solid finishing. Specially designed to avoid touching public usage surfaces with your hands (door handles, switches, public use taps, ATMs).

- Key rings will be available for all participants during the Meeting days.
- Sponsor will be able to brand the key ring with the company’s logo.
- Print is possible with two solid pantone colour print on one side (max 20 x 15mm).
- Item according to the ISO 22196 standard.
- Hand Cleaner New!

**Gel2go**

Hand cleanser gel in PET refillable bottle with flip-cap.

- Hand cleanser gel will be available for all participants during the Meeting days.
- Sponsor will be able to brand the bottle with the company’s logo.
- Print is possible with a full colour digital label.
- Capacity 50ml. 70%-alcohol formulation. Made in EU. This product is classified as a cosmetic item.

**Stay Safe Kit**

A Stay Safe Kit will be available for all participants during the Meeting days. Sponsor will have the opportunity to brand the items included in the Stay Safe Kit.

Content of the Stay Safe Kit:

- Antibacterial Pen (one-colour print)
- Hygienic Wipes (full colour print)
- Three Face Masks (disposable – not branded)
- Hand Cleansing Gel 50 ml (full colour print)
- Anti-contact Key Ring (one-colour print)
Charging Working Station **NEW**
Branded Charging working Station for multiple devices, including smart phones and tablets. It’s a great way to leave a lasting impression on meeting delegates.

- Opportunity to brand the Charging Working station Kiosk with your company name and logo.
- Support will be acknowledged in the Industry Support and Exhibition section of the program guide, on the event website and application, and with signage during the event.

Speaker’s Ready Room
Facilities will be available at the Meeting location for speakers and abstract presenters to check their presentations.

- Supporter’s name/or company logo to appear on all signs for this room.
- Opportunity to display Supporter’s logo on screensavers at each workstation
- Support will be acknowledged in the Industry Support and Exhibition section of the program guide, on the meeting website and application, and with signage during the event.

Venue Branding
A meeting venue is not just a beautiful place to do business but is incredibly versatile, practical and offers a blank canvas, which allows you to put your brand front and centre. For more information on our Branding packages contact Sherwin Gentle through sgentle@kenes.com

Meeting Pod
We all need a quite spot during a hectic Meeting.

- Offer participants and your clients a company branded (sticker, screen, app etc.), private and fully technology enabled meeting space at ESID2022.
- Easy to keep clean!
- Flexible on-demand booking, calendar integration through a company branded app
- Fractional meeting scheduling (by the hour)
- “Smart Pods” – Wi-Fi Internet connectivity, video display, smart lock, smart lights, power and USB
- Technician to support onsite is included

Photo Booth
The Photo Booth is an excellent tool to engage with attendees. It allows them to have fun and share their experience. Attendees are given the opportunity to take a photo of themselves and colleagues, using fun props provided by Kenes, and have the photo sent to them via email, text message or directly uploaded to their social media accounts.

- The booth attracts many attendees and a sponsor would gain exposure by having their branding on the outside of the booth, including their logo on every photo taken.
- The exposure will last long after the meeting ends as these photos are shared with colleagues, friends and family.
- Support will be acknowledged in the Industry Support and Exhibition section of the program guide, on the meeting website and application, and with signage during the event.
Support of an ESID day NEW!
- Recognition In The Venue
- Push Notification In Mobile Application
- Support will be acknowledged in the Industry Support and Exhibition section of the program guide, on the meeting website and application, and with signage during the event.

Welcome Networking Reception NEW!
Supporter will have the opportunity to promote itself through a networking reception on the first evening to which all registered attendees are invited. Hospitality and any activities provided will be in compliance with all relevant industry codes.

- Supporter’s logo on sign at the entrance to the Welcome Reception.
- Opportunity to provide items bearing company logo for use at the event.
- Support will be acknowledged in the Industry Support and Exhibition section of the program guide, on the meeting website and application, and with signage during the event.

Coffee Break (per break)
Coffee will be served during breaks in the exhibition area. Hospitality provided will be in compliance with all relevant industry codes.

- Opportunity to have a one day display of company’s logo at the catering point located within the exhibit area.
- Opportunity to provide items bearing company logo for use during the supported break.
- Support will be acknowledged in the Industry Support and Exhibition section of the program guide, on the meeting website and application, and with signage during the event.

World Map
The World Map is a unique touchscreen map of a 2D atlas providing viewers with extra info/data on conference participants from around the globe. The map is an interactive experience for participants to connect based on their geographical origins. The touchscreen display can be placed in a central location at the conference venue and serves as an information and communications tool, ideal for enhancing participant networking.

- Support will be recognized on a separate printed sign/rollup located beside the World Map screen, with “Supported by...” and a company logo only.
- Support will be acknowledged in the Industry Support and Exhibition section of the program guide, on the meeting website and application, and with signage during the event.
WHY BECOME AN EXHIBITOR?
This year’s Biennial Meeting of The European Society of Immunodeficiencies (ESID) is proving to be a point of reference for Primary Immunodeficiency (PID). As such, ESID22 is the ideal place to assure visibility for the activities, projects and products of a diverse array of organizations, from companies and research institutes to NGOs.

The audience attending ESID22 will be made up not only of specialists and professionals, both Swedish and international, but also of those that have a special interest in improving the knowledge in the field of Primary Immunodeficiency (PID) by encouraging research, developing educational programs and fostering cooperation among all those involved in the diagnosis, treatment and management of these diseases. View here to seek out our targeted audience breakdown.

WHERE IS OUR EXHIBITION?
Becoming an exhibitor at ESID22 is an excellent way to promote and showcase your own activities to an international accomplished audience. An exhibition area will be available during ESID at the Swedish Exhibition & Congress Centre & Gothia Towers.

<table>
<thead>
<tr>
<th>EXHIBITION</th>
<th>PRICE</th>
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<tbody>
<tr>
<td>SHELL SCHEME</td>
<td>€ 600 (+VAT) /SQM</td>
</tr>
<tr>
<td>SPACE ONLY</td>
<td>€ 550 (+VAT) /SQM</td>
</tr>
</tbody>
</table>

Explore our ESID22 floorplan now..
SPACE ONLY RENTAL
(Minimum of 12 sqm)
*For smaller booths, please book Shell Scheme*

That includes:
- Exhibitors’ badges
- 100 word company / product profile in the Program
- Cleaning of public areas and gangways
- Invitation to the Welcome Reception for registered exhibitors

*Space only / shell scheme rental does not include any furniture, electrical usage or stand cleaning. All these services and others will be available to order in the Exhibitors’ Technical Manual.*

ADDITIONAL BENEFITS
When you exhibit your company will receive the following additional benefits:
- Company will be acknowledged in the Industry Support and Exhibition section of the program, Meeting Website and Application, as an Exhibitor.

Note: If you are planning to have a joint booth with another company, a co-exhibitor fee of €1,500 applies.

SHELL SCHEME RENTAL
That includes:
- Exhibitors’ badges
- 100 word company / product profile in the Program
- Cleaning of public areas and gangways
- Invitation to the Welcome Reception for registered exhibitor
- Shell scheme frame, basic lighting
- Fascia panel with standard lettering

**Please note: Space only / shell scheme rental does not include any furniture (other than listed above), electrical usage or stand cleaning. All these services and others will be available to order in the Exhibitors’ Technical Manual.**

ADDITIONAL BENEFITS
When you exhibit your company will receive the following additional benefits:
- Company will be acknowledged in the Industry Support and Exhibition section of the program, Meeting Website and Application, as an Exhibitor.

Note: If you are planning to have a joint booth with another company, a co-exhibitor fee of €1,500 applies.
Exhibitors Badges Rules & regulations

**ALLOCATION OF EXHIBITION SPACE**
Space Allocation will be made on a “first come, first served” basis. A completed Exhibition Booking Form and Contract must be faxed / emailed to ensure reservation of a desired location. Upon receipt of the Exhibition Booking Form and Contract, space will be confirmed and an invoice will be sent. Please note that three alternative booth choices should be clearly indicated on the application form. Space allocations will be made in the order in which application forms with payment are received.

**EXHIBITOR REGISTRATION**
All exhibitors are required to be registered and will receive a badge displaying the exhibiting company name. Two exhibitor badges will be given for the first 100sqf (9sqm) booked and one additional for each 100sqf (9sqm) after. Any additional exhibitors will be charged an exhibitor registration fee. Companies can purchase a maximum number of exhibitor registrations as follows:

- Booths of up to 600sqf (60sqm) – 15 exhibitor registrations
- Booths larger than 600sqf (60sqm) – 25 exhibitor registrations

Exhibitor registrations allow access to the exhibition area only and shall be used by company staff only. An exhibitor registration form will be included in the Exhibitor’s Manual.

**EXHIBITORS’ TECHNICAL MANUAL**
An Exhibitors’ Technical Manual outlining all technical aspects of exhibiting will be available approximately 3 months prior to the Meeting. It will include the following:

- Technical details about the Venue
- Final exhibition details and information
- Contractor details
- Services available to exhibitors and order forms

**INSERT AND DISPLAY MATERIALS**

- Please note that all materials entering the venue incur a handling charge. This includes materials for inserts and display.
- In order to receive a price quote for handling and to assure arrival of your materials, please be sure to complete the “Pre-Advise” form included in the shipping instructions when you receive either the Exhibition or Symposia Technical Manuals.

**SITE INSPECTIONS**
Exhibitors and Supporters are welcome to visit the meeting venue at their convenience. Please contact the venue directly to arrange such a visit.

**EXHIBITOR LOGO & PROFILE**
You can submit your logo and company’s profile, read important exhibitor information and complete orders for your stand on the Kenes Exhibitors’ Portal. The Exhibition Manager will contact you with the link to the Exhibitors’ Portal, including your personal login details.

**EXHIBITION TERMS & CONDITIONS**
The Terms and Conditions of exhibiting are included in the Online Prospectus and can be found here ([TERMS AND CONDITIONS.pdf](#)). Please note that signing of the BOOKING FORM AND CONTRACT indicates acceptance of these Terms and Conditions. The Exhibition Booking Form will be held as a valid liable contract, by which both parties will be bound. An exclusive handling agent will be designated to the ESID 2022. The exclusivity of an agent for the handling needs of conferences refers specifically to work inside the venue. Exhibitors may use
their own couriers up to the venue door and from outside of the venue door at the end of the conference. This organisational decision has been made for the safety and efficiency benefits to exhibitors and for the successful flow of the conference.

**PROMOTIONAL ACTIVITIES**
All demonstrations or instructional activities must be confined to the limits of the exhibition stand. Advertising material and signs may not be distributed or displayed outside the exhibitor’s stands. Sound equipment must be regulated and directed into the stand so that it does not disturb neighbouring exhibits. Exhibition Management reserves the right to require the exhibitor to discontinue any activity, noise or music that is deemed objectionable.

Further details will be included in the Exhibitors’ Technical Manual.

**CANCELLATION/MODIFICATION POLICY:**
Cancellation/modification of Support items must be made in writing to:

Sherwin Gentle  
20th Biennial Meeting of the European Society of Immunodeficiencies (ESID)  
Kenes Group, Rue François-Versonnex 7  
CH 1207 Geneva, Switzerland  
Tel: +31 20 763 05 12  
Email: sgentle@kenes.com

**CANCELLATION/MODIFICATION SHHEME:**

The Organisers shall retain:
- 10% of the agreed package amount if the cancellation/ modification is made before **February 27th, 2022**, inclusive.
- 50% of the agreed package amount if the cancellation/ modification is made between **February 28th, 2022 – June 17th, 2022** inclusive.
- 100% of the agreed package amount if the cancellation/ modification is made after **June 18th, 2022**.

**TERMS OF PAYMENT**

- 60% upon receipt of the Sponsorship agreement and first invoice
- 40% by **April 15th, 2022**.

All payments must be received before the start date of the Meeting. Should the Exhibitor fail to complete payments prior to the commencement of the Meeting, the Organiser will be entitled to cancel the reservation while cancellation will be subject to cancellation fees.

Please note that a surcharge of **400 EUR** will apply for last minute changes or for submitting your meeting deliverables after the deadline (deadlines to be confirmed).